

**LATIMORE TOWNSHIP  
BOARD OF SUPERVISORS**  
559 Old U.S. Route 15, York Springs, PA 17372  
717-528-4614; Fax 717-528-8281

**January 3, 2023  
Reorganization Meeting-5:50 PM  
Regular Meeting Agenda – 6:00 PM**

Call the Meeting to Order.  
Motion to appoint Temporary Chairman  
Motion to appoint Temporary Secretary

PUBLIC COMMENTS - REORGANIZATION MEETING ONLY (Give name & address)

**APPOINTMENTS**

- a. Secretary & Records Officer (part time) – Jen Marinacci; bond \$25,000
- b. Treasurer (part time) – Roxane Pace; bond \$800,000
- c. Substitute Secretary – Open, \$15.00/hr.
  
- d. Township and Planning Commission Solicitor – David A. Jones
- e. Zoning Hearing Board Solicitor – Richard P. Mislitsky
- f. Outside Audit Firm – Hamilton & Musser, PC
- g. Part Time Working Supervisors (as needed) – Woody Myers, Daniel T. Worley, Steve Gotwols
- h. Police Chief (Part-time) – Victor Woerner
- i. Police Officers (part-time) – Jim Bivens
- j. Part-Time laborers as needed; with or without CDL
- k. Road crew contact person – Woody Myers
- l. Planning Commission: 4-year term – John Lerew (2024-2028, Holly Leppo (2024-2028.
- m. Depositor – PLGIT
- n. Engineer (part-time) – John Shambaugh; fees on file
- o. Assistant Engineer (part-time) - HRG
- p. Sewage Enforcement Officer (part-time) – John Shambaugh, Twp. SEO; fees on file
- q. Alternate SEO – Gary Morrow; fees on file
  
- r. Zoning/Code Enforcement Officer(part-time) – John Shambaugh,  
Twp. Engineer; fees on files.
- s. Building Code Official and Inspector – Middle Department Inspection Agency/Land and  
Sea
- t. Representative to York Adams Tax Bureau (YATB) and Tax Collection Committee –  
Steve Gotwols, Alternate: Daniel T. Worley
- u. U.S.15 corridor Study Representatives – Daniel T. Worley, Woody Myers, Steve Gotwols

- v. Tax Collector Commission – 1.8%
- w. Vacancy Board Chairperson – Jason Hughes
- x. Earned Income Tax Collector – York Adams Tax Bureau
- y. Delinquent Tax Collector – J. P. Harris
- z. Benefits, holiday pay, etc. as listed in Personnel Manual as amended
- aa. EMA Director – David Reeve
- bb. Zoning Hearing Board: 3 Year Term – Jim Gragg (2024-2026).
- cc. ASA Ag Security Board: 5 Year Term – appointments on file
- dd. Lake Meade Municipal Authority: 5 year term – appointment on file
- ee. International Building Code Appeal Board – Woody Myers, Steve Gotwols, Samuel Giardullo, Daniel T. Worley.
- ff. Planning Commission: 4-year term - John Lerew (2024-2028), Holly Leppo (2024-2028).
- gg. Auditor – 6 year term: Joe Reeve (2024-2025), Kathy Weaver – (2024-2029).

#### Approval of Fee Schedule

- a. Zoning Permit – \$50.00
- b. Driveway Permit – \$50.00 for single use
- c. Transient Business Permit – \$50.00 per month (fee may be waived for non-profit organizations)
- d. Fireworks Permit - \$10.00 for single use
- e. Police Accident Report - \$15.00
- f. Zoning Hearing Board fee – \$500.00
- g. Subdivision fees: Application \$300.00 per plan; \$25.00 per lot; \$60.00 per planning module review; \$50.00 for meeting per plan; \$500.00 per lot recreation fee; and charges for Township Engineer’s review of plan and comments (based on Engineer’s rate per hour)
- h. Land Development fees – \$500.00 per plan
- i. Comprehensive Plan booklet – \$15.00
- j. Zoning Ordinance booklet – \$25.00
- k. Stormwater Management Ordinance booklet – \$20.00
- l. Subdivision and Land Development Ordinance booklet – \$20.00
- m. Request for copies – black/white \$0.25 per side; color \$0.40 per side; plus postage if mailed
- n. Zoning Map – Small \$3.00, Large \$6.00
- o. Fax copy – \$0.50 per page
- p. “True and Correct Certification” – an additional charge of \$2.00 will be added
- q. Park pavilion rental - \$25.00
- r. Approval of mileage allowance of \$0.65.5 per mile
- s. HRG fee schedule on file
- t. Land and Sea fee schedule on file

#### **MEETING DATES AND TIMES**

- a. Board of Supervisors – 2nd Monday of each month, 6:00 PM. Except January.
- b. Planning Commission – 4th Tuesday of each month, as needed.

- c. Zoning Hearing Board - as needed
- d. Crime Watch Meeting – as needed