

**LATIMORE TOWNSHIP
BOARD OF SUPERVISORS**
559 Old US Route 15, York Springs, PA 17372
717-528-4614; Fax 717-528-8281

Reorganization Meeting
January 2, 2018; 5:50 PM

Present: Chairman Daniel Worley, Vice-Chairman Larry Dost, Supervisor Woody Myers, Secretary Jennie Gordon, and Chief Michael Weigand. No visitors.

Chairman Daniel Worley called the Reorganization Meeting to order at 5:50 PM and led everyone present in the Pledge of Allegiance to the flag.

Woody Myers made a motion to elect Daniel Worley as Temporary Chairman, and the motion was seconded by Larry Dost. Motion carried. Woody Myers then made a motion to elect Jennie Gordon as Temporary Secretary, and Larry Dost seconded. Motion carried.

Woody nominated Daniel Worley as Chairman, and Larry Dost seconded. Dan Worley then nominated Larry Dost as Vice-Chairman, and Woody Myers seconded. Both motions carried.

PUBLIC COMMENT – REORGANIZATION MEETING ONLY

None

APPOINTMENTS

Dan Worley read the list of appointments.

APPOINTMENTS

- a. Secretary & Records Officer (part time) – Jennie Gordon; bond \$25,000
- b. Treasurer (part time) – Roxane Pace; bond \$800,000
- c. Substitute Secretary – Karen Storm
- d. Township and Planning Commission Solicitor – Guy Beneventano
- e. Zoning Hearing Board Solicitor – Richard P. Mislitsky
- f. Outside Audit Firm – Hamilton & Musser, PC
- g. Part Time Working Supervisors (as needed) – Woody Myers, Daniel T. Worley, Lawrence E. Dost
- h. Police Chief (full-time) – Michael E. Weigand
- i. Police Officers (part-time) – Terry DeWitt, Todd Dunlap, James Finnegan, Ralph Griffiths, Derek Smith, Burnell P. Bevenour
- j. Part-Time laborers as needed; with or without CDL
- k. Road crew contact person – Woody Myers
- l. Planning Commission: 4-year term – Dick Lee
- m. Depositor – PLGIT
- n. Engineer (part-time) – John Shambaugh; fees on file

- o. Bridge Engineer (part-time) – John Shambaugh; fees on file
- p. Sewage Enforcement Officer (part-time) – John Shambaugh, Twp. SEO; fees on file
- q. Alternate SEO – Gary Morrow; fees on file
- r. Zoning/Code Enforcement Officer(part-time) – John Shambaugh, Twp. Engineer; fees on file
- s. Building Code Official and Inspector – Wilbur Slothour (Land and Sea)
- t. Representative to York Adams Tax Bureau (YATB) and Tax Collection Committee – Lawrence E. Dost, Alternate: Daniel T. Worley
- u. U.S.15 corridor Study Representatives – Lawrence E. Dost, Daniel T. Worley, Woody Myers
- v. Tax Collector Commission – 1.8%
- w. Vacancy Board Chairperson – Samuel Giardullo
- x. Earned Income Tax Collector – York Adams Tax Bureau
- y. Delinquent Tax Collector – J. P. Harris
- z. Benefits, holiday pay, etc. as listed in Personnel Manual as amended
- aa. EMA Director – David Reeve
- bb. Zoning Hearing Board: 3 Year Term – Jim Gragg
- cc. ASA Ag Security Board: 5 Year Term – appointments on file
- ee. Park Board: 5 Year Term – Casey Coble
- ff. Lake Meade Municipal Authority: 5 year term – Greg Carpenter
- gg. International Building Code Appeal Board – Woody Myers, Lawrence E. Dost, Samuel Giardullo, Michael McHugh, Daniel T. Worley

Dan Worley made a motion to approve all the appointments. Woody Myers seconded, and motion carried.

APPROVAL OF FEE SCHEDULE

Dan Worley read the following fees:

- a. Zoning Permit – \$30.00
- b. Driveway Permit – \$25.00 for single use
- c. Transient Business Permit – \$50.00 per month (fee may be waived for non-profit organizations)
- d. Fireworks Permit - \$10.00 for single use
- e. Police Accident Report - \$15.00
- f. Zoning Hearing Board fee – \$500.00
- g. Subdivision fees: Application \$300.00 per plan; \$25.00 per lot; \$60.00 per planning module review; \$50.00 for meeting per plan; \$500.00 per lot recreation fee; and charges for Township Engineer’s review of plan and comments (based on Engineer’s rate per hour)
- h. Land Development fees – \$500.00 per plan
- i. Comprehensive Plan booklet – \$15.00
- j. Zoning Ordinance booklet – \$25.00
- k. Stormwater Management Ordinance booklet – \$20.00
- l. Subdivision and Land Development Ordinance booklet – \$20.00
- m. Request for copies – black/white \$0.25 per side; color \$0.40 per side; plus postage if mailed

- n. Zoning Map – Small \$3.00, Large \$6.00
- o. Fax copy – \$0.50 per page
- p. “True and Correct Certification” – an additional charge of \$2.00 will be added
- q. Park pavilion rental - \$25.00
- r. Approval of mileage allowance of \$0.535 per mile
- s. HRG fee schedule on file
- t. Land and Sea fee schedule on file

Dan Worley made a motion to approve the fee schedule. Larry Dost seconded, and motion carried unanimously.

MEETING DATES AND TIMES

Dan Worley read the list of meeting dates and times.

- a. Board of Supervisors – 2nd Monday of each month, 6:00 PM
- b. Planning Commission – 4th Tuesday of each month, as needed, 8:00 PM, except December meeting will be held on the 27th.
- c. Zoning Hearing Board - as needed
- d. Park Board – as needed
- e. Crime Watch Meeting – as needed

Dan Worley made a motion to approve the meeting dates and times. Woody Myers seconded, and motion carried unanimously.

PUBLIC COMMENT (2) – REORGANIZATION MEETING ONLY

None

Dan Worley made a motion to adjourn the Reorganization Meeting, and Woody Myers seconded. Motion carried unanimously, and the meeting was adjourned at 5:59 PM

Regular Meeting

January 2, 2018; 6:00 PM

Chairman Dan Worley called the Regular Meeting to order at 6:00 PM.

Dan Worley made a motion to approve the Minutes of the December 11, 2017, Regular Meeting and the Minutes for the Budget Special Meeting of December 21, 2017. Woody Myers seconded. Motion carried. Larry Dost made a motion to approve the Treasurer’s Report of December 31, 2017. Woody Myers seconded, and motion carried.

PUBLIC COMMENT

None

REPORTS

Police Report: Chief Michael E. Weigand gave the police report for December 10, 2017, through December 31, 2017. There were 94 calls for service, 1595 miles patrolled, 153.5 duty hours, 12 traffic citations, and 21 traffic warnings. Chief Weigand also gave the police report for January 1, 2017, through December 31, 2017. There were 2141 calls for service, 3,667 duty hours, 36,448 miles patrolled, 259 traffic citations, 166 traffic warnings, 18 criminal arrests, 1 DUI enforcement detail, and 0 crime watch meetings.

Chief Weigand thanked residents for reporting suspicious and criminal activities which has lead to recent cases being solved. He wished everyone a safe and happy new year.

Engineer's Report: None

Road Report: Woody Myers reported that the road crew is ready and already salting the roads. The plows are also ready.

Park Report: Woody Myers reported that there nothing going on at the park at this time.

Solicitor's Report: None

NEW BUSINESS: None

BILLS LIST

Larry Dost reported that he had reviewed the bills list and recommended that it be approved as submitted. Woody Myers seconded, and motion carried unanimously.

PUBLIC COMMENT (2)

None

SUPERVISORS' COMMENTS

None

ADJOURNMENT

Dan Worley made a motion to adjourn, and Woody Myers seconded. Motion carried unanimously. The meeting was adjourned at 6:11 PM.

The next Regular Meeting is scheduled for Monday, February 12, 2018, at 6:00 PM at the Latimore Township building.