

**LATIMORE TOWNSHIP
BOARD OF SUPERVISORS**
559 Old US Route 15, York Springs, PA 17372
717-528-4614; Fax 717-528-8281

Reorganization Meeting
January 3, 2017; 5:50 PM

Present: Chairman Daniel Worley, Vice-Chairman Larry Dost, Supervisor Woody Myers, Secretary Megan Colby, Solicitor Guy Beneventano, and Chief Michael Weigand. No visitors.

Chairman Daniel Worley called the Reorganization Meeting to order at 5:50 PM and led everyone present in the Pledge of Allegiance to the flag.

Vice-Chairman Larry Dost made a motion to elect Daniel Worley as Temporary Chairman, and the motion was seconded by Woody Myers. Motion carried unanimously. Woody Myers then made a motion to elect Megan Colby as Temporary Secretary, and Larry Dost seconded. Motion carried unanimously.

Larry Dost nominated Daniel Worley as Chairman, and Woody Myers seconded. Dan Worley then nominated Larry Dost as Vice-Chairman, and Woody Myers seconded. Both motions carried unanimously.

PUBLIC COMMENT – REORGANIZATION MEETING ONLY

None

APPOINTMENTS

Dan Worley read the list of appointments.

- a. Secretary & Records Officer (part time) – Megan Colby; \$15.97/hr; bond \$25,000
- b. Treasurer (part time) – Roxane Pace; \$16.37/hr; bond \$800,000
- c. Substitute Secretary – Karen Storm; \$14.94/hr
- d. Township and Planning Commission Solicitor – Guy Beneventano
- e. Zoning Hearing Board Solicitor – Richard P. Mislitsky
- f. Outside Audit Firm – Hamilton & Musser, PC
- g. Part Time Working Supervisors (as needed) – Woody Myers, Daniel T. Worley, Lawrence E. Dost
- h. Police Chief (part time) – Michael E. Weigand; \$21.22/hr
- i. Police Officers (part time) – Terry DeWitt, Todd Dunlap, James Finnegan, Ralph Griffiths, Derek Smith; \$18.63/hr
- j. Part-Time laborers as needed; \$13.63/hr; with CDL license \$14.50/hr
- k. Road crew contact person – Woody Myers
- l. Planning Commission: 4 year term – Dale Zulli
- m. Depositor – PLGIT
- n. Engineer – John Shambaugh, HRG
- o. Bridge Engineer – John Shambaugh, HRG

- p. Sewage Enforcement Officer – John Shambaugh, HRG
- q. Alternate SEO – Gary Morrow
- r. Zoning/Code Enforcement Officer – John Shambaugh, HRG
- s. Building Code Official and Inspector – Wilbur Slothour (Land and Sea)
- t. Representative to York Adams Tax Bureau (YATB) and Tax Collection Committee – Lawrence E. Dost, Alternate: Daniel T. Worley
- u. U.S.15 corridor Study Representatives – Lawrence E. Dost, Daniel T. Worley, Woody Myers
- v. Tax Collector Commission – 1.8%
- w. Vacancy Board Chairperson – Samuel Giardullo
- x. Earned Income Tax Collector – York Adams Tax Bureau
- y. Delinquent Tax Collector – J. P. Harris
- z. Benefits, holiday pay, etc. as listed in Personnel Manual as amended
- aa. EMA Director – David Reeve
- bb. Zoning Hearing Board: 3 Year Term – Steve Gotwols
- cc. ASA Ag Security Board: 5 Year Term – appointments as needed
- ee. Park Board: 5 Year Term – appointments as needed
- ff. Lake Meade Municipal Authority: 5 year term – Greg Carpenter
- gg. International Building Code Appeal Board – Woody Myers, Lawrence E. Dost, Samuel Giardullo, Michael McHugh, Daniel T. Worley

Dan Worley made a motion to approve all the appointments. Woody Myers seconded, and motion carried unanimously.

APPROVAL OF FEE SCHEDULE

Dan Worley read the items on the fee schedule.

- a. Zoning Permit – \$30.00
- b. Driveway Permit – \$25.00 for single use
- c. Transient Business Permit – \$50.00 per month (fee may be waived for non-profit organizations)
- d. Fireworks Permit - \$10.00 for single use
- e. Police Accident Report - \$15.00
- f. Zoning Hearing Board fee – \$500.00
- g. Subdivision fees: Application \$300.00 per plan; \$25.00 per lot; \$60.00 per planning module review; \$50.00 for meeting per plan; \$500.00 per lot recreation fee; and charges for Township Engineer’s review of plan and comments (based on Engineer’s rate per hour)
- h. Land Development fees – \$500.00 per plan
- i. Comprehensive Plan booklet – \$15.00
- j. Zoning Ordinance booklet – \$25.00
- k. Stormwater Management Ordinance booklet – \$20.00
- l. Subdivision and Land Development Ordinance booklet – \$20.00
- m. Request for copies – black/white \$0.25 per side; color \$0.40 per side; plus postage if mailed
- n. Zoning Map – Small \$3.00, Large \$6.00
- o. Fax copy – \$0.50 per page
- p. “True and Correct Certification” – an additional charge of \$2.00 will be added

- q. Park pavilion rental - \$25.00
- r. Approval of mileage allowance of \$0.535 per mile
- s. HRG fee schedule on file
- t. Land and Sea fee schedule on file

Dan Worley made a motion to approve the fee schedule. Larry Dost seconded, and motion carried unanimously.

MEETING DATES AND TIMES

Dan Worley read the list of meeting dates and times.

- a. Board of Supervisors – 2nd Monday of each month, 6:00 PM
- b. Planning Commission – 4th Tuesday of each month, as needed, 8:00 PM
- c. Zoning Hearing Board - as needed
- d. Park Board – as needed
- e. Crime Watch Meeting – as needed

Dan Worley made a motion to approve the meeting dates and times. Larry Dost seconded, and motion carried unanimously.

PUBLIC COMMENT (2) – REORGANIZATION MEETING ONLY

None

Dan Worley made a motion to adjourn the Reorganization Meeting, and Woody Myers seconded. Motion carried unanimously, and the meeting was adjourned at 5:58 PM.

Regular Meeting

January 3, 2017; 6:00 PM

Chairman Dan Worley called the Regular Meeting to order at 6:00 PM.

Dan Worley made a motion to approve the Minutes of the December 12, 2016, Regular Meeting and to approve the Treasurer's Report of December 31, 2016. Woody Myers seconded, and motion carried unanimously.

PUBLIC COMMENT (1)

None

REPORTS

Police Report: Chief Michael E. Weigand gave the police report for December 11, 2016, through December 31, 2016. There were 63 calls for service, 1682 miles patrolled, 164.5 duty hours, 5 traffic citations, and 1 traffic warning. Chief Weigand also gave the police report for January 1, 2016, through December 31, 2016. There were 1345 calls for service, 2370 duty hours, 25,473 miles patrolled, 88 traffic citations, 115 traffic warnings, 4 criminal arrests, and 1 crime watch meeting.

Chief Weigand reminded residents to slow down in wintry conditions and to watch for the road crews out on the roads. He wished everyone a happy new year.

Engineer's Report: None

Road Report: Woody Myers reiterated that it is important that people slow down and watch out for the road crew when driving. He said that the road crew is doing its best to maintain the roads during snow and ice.

Park Report: Woody Myers reported that there is not much going on at the park at this time.

Solicitor's Report: None

NEW BUSINESS

Communication Contest Award

Dan Worley read the following announcement: We are proud to announce that Latimore Township has been awarded a 3rd place prize in the Class 3 Newsletters category in the annual PSATS Communication Contest. There were 103 entries into the competition this year from all across the state, and the entries were judged on the usefulness of the information presented, how well it was communicated, and the overall attractiveness and readability of the publication. This is Latimore Township's fifth award for its newsletter in the past few years. This year, we are the only Township in Adams County to receive an award.

BILLS LIST

Larry Dost reported that he had reviewed the bills list and recommended that it be approved as submitted. Woody Myers seconded, and motion carried unanimously.

PUBLIC COMMENT (2)

None

SUPERVISORS' COMMENTS

None

EXECUTIVE SESSION

An executive session was held following adjournment.

ADJOURNMENT

Dan Worley made a motion to adjourn, and Woody Myers seconded. Motion carried unanimously. The meeting was adjourned at 6:05 PM.

The next Regular Meeting is scheduled for Monday, February 13, 2017, at 6:00 PM at the Latimore Township building.