

Latimore Township Park Rental Agreement

Latimore Township
559 Old US Route 15
York Springs, PA 17372

Organization Name: _____
Organization Representative: _____
Title: _____
Mailing address: _____
City: _____ **State:** _____ **Zip:** _____
Phone: _____ **Cell:** _____ **Fax:** _____
Today's Date: _____

Requested Dates for Rental (Starting): ____/____/____.
(Ending): ____/____/____. *Please note that this request MUST be submitted yearly at the beginning of EACH STANDARD CALENDER YEAR.

The above named organization shall perform and follow all park rules as posted at the park for the use of Latimore Township Park. The named organization shall, also, follow the guidelines described below.

1. The named organization is responsible for each of its members conduct while on Latimore Township Park property while said organization is executing its activities.

This includes restrictions on personal conduct as follows...

- There shall be no profanity used on park grounds.
- There shall be no alcohol consumed on park grounds
- There shall be no smoking on park grounds.
- There shall be no littering on park grounds.
- All dogs shall be on a leash, controlled by its owner. Clean up is also required.
- There shall be no other animals (Pets) of any kind allowed on park grounds.
- All organizations renting/using the park shall clean their areas being used. This is everyone's park; please keep it clean and family friendly!

2. The named organization is responsible for ensuring that all its members are aware and follow the rules established for use of the park as outlined above.

3. The park rules, and any changes to these rules, shall be provided to the named organization's lead individual (or designee) by the Latimore Township representative in writing to ensure compliance with items 1 and 2.

4. All sporting equipment used by the named organization will be placed in the proper area after each practice session, game and/or activity.

5. At the end of each period of use, all semi-permanent equipment (benches, nets, bases, etc.) must be stored in the designated area unless prior arrangements have been made with Latimore Township.

6. Donations will be accepted from organizations utilizing the park.

7. Proof of Insurance for each organization participant must be available for all participants in any event at the Latimore Township Park.

8. Parking is restricted only to those areas specified. No Parking is permitted on grassy areas or along road frontage. (Exceptions must be approved by Latimore Township prior to usage.)

9. No buildings (Semi-permanent or permanent for any usage purposes) shall be erected on park grounds without approval by the Latimore Township Park Board and will become the property of Latimore Township Park.

10. All trash shall be secured in the trash receptacles provided throughout the Latimore Township Park. No trash shall be left beside, in front of, or behind the trash receptacles. If the receptacles will not hold said trash, it is the organization's responsibility to take the trash with them. Latimore Township will ensure that all trash receptacles are emptied at least once a week.

11. It is the responsibility of the organization to report any equipment malfunction or improper usage of Township owned/provided equipment to Latimore Township.

12. It is the responsibility of the Township to report any equipment malfunction or improper usage of the named organization owned/provided equipment to the organization.

13. Weather conditions cannot be anticipated from day to day, it is the responsibility of the named organization's lead individual (or designee) to make a decision whether to hold a sporting event because of improper field conditions. This decision will be made prior to the event being held. The Latimore Township Park Board reserves the right to override any decision made by the organization and may require that any damage caused by the named organization's activities in utilization of the park under improper field conditions will be the responsibility of the organization to repair or to be held financially responsible for the costs associated with repair.

14. Latimore Township will ensure that the grassy areas in the park are mowed on a regular basis (weather permitting). This said grass shall be mowed by the guidelines set by the Latimore Township Park Board of no less than 3 inches. An agreement will be established prior to each period of use, as to the preferred mowing that will best meet the organization's activities. The rental charge of \$ _____ shall be waived in lieu of field maintenance, grass mowing, etc. provided by the named organization and agreed to by the Latimore Township Park Board. Said agreement shall be attached to and become part of this rental agreement. In the event that a member of the named organization mows any of the grassy areas, this individual must sign a waiver at the township, exonerating the Latimore Township Park and/or Latimore Township of any accidents, injuries, equipment failure, etc. while on park property prior to executing this activity. Mowing done by the organization will be for the time period that this agreement is in effect.

15. A deposit of 5% of the rental charge will be required with this signed agreement. The deposit will be refunded to the organization at the end of the term of this agreement, less any damages as determined by the Latimore Township Park Board.

16. Latimore Township shall not be responsible for any accidents or injuries as a result of misconduct.

These terms must be followed by the person and/or organization executing this agreement. If these terms are violated in any way, this agreement becomes null and void. All privileges will be discharged immediately and could jeopardize future use of the Latimore Township Park.

Other terms:

I have read and agree to abide by all the terms of this agreement as listed in the document above.

Organization: _____

Organization Representative Signature: _____

Organization Representative Name: _____

(please print)

Title: _____

Date: _____

Upon signing, this document shall be legal and binding.

Township Representative Signature: _____

Township Representative Name: _____

(please print)

Title: _____

(Witness)

(Witness name – please print)

(seal) **By:** _____

Date: _____